



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution

Government Degree College,
Kodur (RS)

- Name of the Head of the institution **Dr.M.Sreelatha, M.A., M.Phil., Ph.D.,**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **9989305638**
- Mobile No: **09989305638**
- Registered e-mail **koduru.jkc@gmail.com**
- Alternate e-mail **koduru.iqac2020@gmail.com**
- Address **Kodur Road, K.Budugunta Palli,
Andhra Pradesh**
- City/Town **Kodur**
- State/UT **Andhra Pradesh**
- Pin Code **516101**

2.Institutional status

- Affiliated / Constitution Colleges **Affiliated College**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **Yogi Vemana University**
- Name of the IQAC Coordinator **K. Sridhar**
- Phone No. **9676235309**
- Alternate phone No. **9676235309**
- Mobile **9490041797**
- IQAC e-mail address **koduru.jkc@gmail.com**
- Alternate e-mail address **koduru.iqac2020@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://gdcrlykoduru.edu.in/iqac/uploads/aqar/202122.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://gdcrlykoduru.edu.in/academics/academiccalendar.php>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	B+	2.64	2023	27/10/2023	26/10/2028
Cycle 2	B	2.35	2015	03/03/2015	02/03/2020
Cycle 1	B+	76.10	2007	31/03/2007	30/03/2012

6. Date of Establishment of IQAC

18/06/2012

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
0	0	0	0	0

8. Whether composition of IQAC as per latest NAAC guidelines

No

- Upload latest notification of formation of **No File Uploaded**

IQAC

9.No. of IQAC meetings held during the year **2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Organizing online quizzes, organizing Community service projects guided by the APCCE & the YV University, add on certificate courses, NSS activities, Industry connect with Internships to the 2 & 3 year students based on the directions of APSHE, APCCE & organizing the study tours & providing job placements are some of the significant contributions of the IQAC

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To provide bus facility to the students as the college has been located remotely.	Arranged bus facility by requesting APSRTC
To arrange guest lectures to the use of computers and internet based activities . Observing the days of importance.	IT tools with Internet are regularly used in the computer labs & the digital class rooms.
To strengthen the library with automation To create awareness among the students about the NEP 2020	NEP 2020 Videos have been arranged.
To encourage Curricular, Cocurricular & Extra-curricular Activities.	Students are actively participated in curricular and cocurricular activities
To increase the admissions	The college staff have been canvassing for the admissions increase.

13. Whether the AQAR was placed before statutory body? No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Government Degree College, Kodur (RS)
• Name of the Head of the institution	Dr.M.Sreelatha, M.A., M.Phil., Ph.D.,
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• Name of the IQAC Coordinator	K. Sridhar				
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• Mobile	9490041797				
• IQAC e-mail address	koduru.jkc@gmail.com				
• Alternate e-mail address	koduru.iqac2020@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://gdcrlykoduru.edu.in/iqac/uploads/aqar/202122.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://gdcrlykoduru.edu.in/academics/academiccalendar.php				
5.Accreditation Details					
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Cycle 2	B	2.35	2015	03/03/2015	02/03/2020
Cycle 1	B+	76.10	2007	31/03/2007	30/03/2012
6.Date of Establishment of IQAC			18/06/2012		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
0	0	0	0	0	
8.Whether composition of IQAC as per latest NAAC guidelines			No		
• Upload latest notification of formation of IQAC			No File Uploaded		

9.No. of IQAC meetings held during the year	2	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
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To increase the admissions	The college staff have been canvassing for the admissions increase.
13.Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2022	10/01/2023
15.Multidisciplinary / interdisciplinary	
<p>The college has a vision for the " Empowerment of the youth as proficient Nation builders". Its Mission aims at the holistic development of the student with human ethical values & a Global outlook in the process of acquiring knowledge. Being an affiliated college, the curriculum designed by the affiliating</p>	

university under the guidance of Andhra Pradesh State council of Higher education (APSCHE), has been adopted. However, the universities in coordination with APSCHE have integrated cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum in the form of foundation courses from 2015-16 such as Human Values and Professional Ethics (HVPE), Environmental Studies (EVS), Information and Communication Technology (ICT), Communication Skills (CSS I), Entrepreneurship Development, Communication Skills (CSS II), Analytical skills, Leadership Education and Communication Skills (CSS III). Since 2020-21 academic year, Public Relations, Insurance Promotion, Electrical Appliances, Plant Nursery, Journalistic Reporting, Advertising, Business Communication, Dairy Technology, Food Adulteration, Solar energy courses have been introduced as skill development courses. Along with the University's curriculum, the institution offers many Add on courses, Certificate courses & student study projects. As it is flexible, the Departments take personal initiatives in organizing such programs under the guidance of the Principal & the IQAC. Activities like the student surveys [Community Service Projects] based upon various issues of the society add to the multi disciplinary learning process from the institution. The Community Service projects [CSP], the skill Development courses and the readiness to implement the Internship programs offered by the Industries which are mapped by the University, promote the Multidisciplinary & the interdisciplinary approach in view of NEP 2020.

16. Academic bank of credits (ABC):

The Institution adheres to the guidelines framed by the Affiliated University, Yogi Vemana University, to fulfil the requirements of the Academic bank of credits as proposed in NEP 2020. Since the institute follows the affiliated university guidelines, the academic bank of credit system is framed by the university itself. The Institutional faculty are not involved in the designing of their own curriculum like the textbooks & the syllabus as the APSHE prescribes the text books to all the Universities of Andhra Pradesh under the Common core syllabus structure under the Choice Based Credit System [CBCS] However within the framework of the Continuous Internal Assessment [CIA], the faculty organizes assignments, seminars, tests, Bridge courses and provides self made material to the academically poor students. The academic credits are awarded in accordance with the guidelines of the APSHE & the Y V University.

17. Skill development:

The affiliated university , Yogi Vemana University , provides an array of skill development courses with appropriate credits. There is no vocational stream of learning offered by the University curriculum. However the soft skills are imparted to the students through the Skill development courses like Business correspondence , Journalistic Reporting and Personality Enhancement. The life skill courses offered by the University curriculum like the " Human Values " inculcate the universal virtues of humanity in the learner like, the the Satya, Ahimsa, Dharma, Shanthi & Prem. In the recent academic developments under NEP2020, the Yogi Vemana University has provided a platform for Internship with the Industry-connect for the final year students. However, The second year students of all programs start with the community service projects and enter the Internship in succession. The year 2022-23 promises a radical change in the academics in the light of NEP 2020 in future , to make the students as the universal citizens. Its quite worthy to note that the forthcoming Internship programs would be multi faceted blended with life skills, skill development & of vocational mode with practical participative approach.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The CBCS curricular system framed by the APSHE , the YV University through the initiatives of the APCCE, has many Life skill courses & the skill development courses that integrates the Indian knowledge system & culture. Under these courses , the Human values & the professional Ethics, Tourism & Guidance . Survey & Reporting, & Social work methods , integrate the Indian knowledge system into the curriculum in an offline mode. During the hours of need, online meets like zoom are arranged by the staff to the students to elaborate these academic insights. As the college has the students of remote rural areas, teaching in vernacular along with English is inevitable. Since the practice is running for decades, there are no special plans to train the faculty to use the vernacular along with English. However , the student feedback of the teachers & the personal counseling , help the institution to suggest the appropriate vernacular use in teaching for a better understanding by the students. Even the student mentoring system helps in adopting these kinds of practices in the class room. All the programmes in the college are bilingually taught. However the courses, MSCS[BSC] & B.Com , Computer Applications [B.Com] are the two restructured courses of English Medium. However ,for the clarity in teaching & learning process, vernacular blend is inevitable as the students have a

poor academic background.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution follows the curriculum framed by the YV University. However, its based on the syllabus framework of the APSHE ,CBSE, pattern . The OBE s framed by the university for all the programs are followed without deviation. The college adheres to the system of continuous Internal Assessment [CIA] in reaching the targets of the OBE in the light of NEP2020. Along with the CIA , the Community Service Projects [CSPs] and the readiness for Internships in the form of Industry-connect monitored by the APCCE, Y V University & the college mentors makes the Outcome Based Education more resourceful in view of NEP 2020.

20.Distance education/online education:

Since the pandemic times , the institution has been offering the online mode of teaching through many platforms like the whatsapp groups, zoom meets, cisco webex meets, Teachmint, APCCE's Learning Management System[LMS] ,the platform of APCCE where the recorded lessons by the eminent subject experts are kept available for all learners, BharatPadhe online, Google meets etc. Hence there is every possibility for the institution to offer the vocational courses through the ODL mode. Along with the cited above online learning platforms , the institution uses many technological tools for teaching - learning activities. Apart from the traditional face-face teaching, the college uses the smart classrooms, virtual class room, English Language Lab & the computer labs for Hands On Practice mode of blended learning. Mostly , the institutional blended learning process aims at the student centric method . The use of computers & the Internet in the learning process brings out the creative genius of the students where they present good projects and seminars. The use of online platforms for teaching and learning , the use of computers with Internet facilitates the students to participate in the online Certificate courses, seminars, lectures and Quizzes.

Extended Profile

1.Programme

1.1

5

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 172

Number of students during the year

File Description	Documents
Data Template	View File

2.2 159

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 53

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 17

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 34

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1	5
Number of courses offered by the institution across all programs during the year	

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2.Student

2.1	172
Number of students during the year	

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Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	53
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	17
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	34
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	14
Total number of Classrooms and Seminar halls	
4.2	64000
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	70
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution follows a systematic process for academic and social development, shaping students into nation builders and global competitors. Classroom transactions are done by adopting both Transactional and Transformational Teaching approaches, envisioning the learner as a builder of knowledge rather than a mere seeker of knowledge from teachers. A encouraging learning environment is created through three ICT-enabled digital labs and one virtual room. Lecturers organize student seminars, quizzes, debates, and group discussions, Brainstorming sessions, in a well-planned schedule, enriched with analytical methods. The institution strictly adheres to the academic calendar provided by the parental University, with the IQAC overseeing the implementation of the academic calendar, syllabus, academic records, tests, teacher forums, ward counseling, remedial coaching, placement training through Jawahar Knowledge Center (JKC) & Skill Development Center (SDC), seminars, DRC programs. The curriculum also gives additional significance to cross-

cutting issues relevant to gender equity, environmental sustainability, human values, and professional ethics. Apart from curricular activities, Certificate Programmes ,value added Programmes, Field trips, Community Service Projects, Study Projects, Internships, Social clubs, Eco clubs , Red Ribbon club, Sports and Games, NSS activities are assiduously conducted to develop skill sets on additional outputs in the domain subjects, to improve memory power and knowledge, enhancing life skills, strengthening the fitness to improve the spirit of sportsmanship to inculcate service-mindedness and discipline among stakeholders.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution strictly adheres to the academic calendar provided by the parental University, with the IQAC overseeing the implementation of the academic calendar, syllabus, academic records, tests, teacher forums, ward counseling, remedial coaching, placement training through Jawahar Knowledge Center (JKC) & Skill Development Center (SDC), seminars, DRC programs. The curriculum also gives additional significance to cross-cutting issues relevant to gender equity, environmental sustainability, human values, and professional ethics. Apart from curricular activities, Certificate Programmes ,value added Programmes, Field trips, Community Service Projects, Study Projects, Internships, Social clubs, Eco clubs , Red Ribbon club, Sports and Games, NSS activities are assiduously conducted to develop skill sets on additional outputs in the domain subjects, to improve memory power and knowledge, enhancing life skills, strengthening the fitness to improve the spirit of sportsmanship to inculcate service-mindedness and discipline among stakeholders. The academic year starts as prescribed by the university and an Academic Calendar is published containing plans for curricular and co-curricular activities based on the available working days as per their norms. Approval for the same is given by the Principal after making minor changes, if required.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

11

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

11

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

To integrate crosscutting issues on Professional ethics, gender, Human Values, Environment and Sustainability into the curriculum the college has adopted different types of courses in the curriculum framed by the University authorities. To develop student's behavior towards positivity the institution takes up the challenges to protect environment sustainability and ethical values. To create Gender Sensitivity among the Girl students the Women Empowerment Cell is proactive in conducting awareness programs by inviting eminent personalities, RRC and NSS unit are effectively working on the cross cutting issues. : " workshop on Domestic Violence and Sexual Assaults on Girl Child" "DISHA App installing and Usage", Blood Donation camp", "Awareness on Human

Trafficking" Human Values and Professional Ethics A course of one credit on human values: "Professional Ethics and Human Values" is offered as Subject / open elective to all the students to take at least once during the programme of study. **Environment studies** In order to sensitize students about the environment and sustainability issues, a number of activities like Environment Day, Ozone Day, Earth Day, Water Day are celebrated every year.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

133

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni **C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows **C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

220

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

37

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students, after admission and organizes special programmes for advanced learners and slow learners. The class coordinators, subject teachers, and the mentors discuss and identify the students learning ability based on previous course marks participation in classroom activities performance of class tests and internal exams. Mentoring and Counseling Strategies adopted for slow learners: Parents are informed about the progress of the students on a regular basis Academic and personal counseling.

Strategies adopted for Advanced learners: Special Coaching for the first three class toppers of every class is conducted regularly to secure University Ranks or centum marks Students are encouraged to participate and present papers in various Seminars/ Conferences/ Workshops/ Inter Collegiate Competitions organized by other colleges. Online Skill Development courses, Value Added Courses, Certificate Courses, and online library facilities are also available to facilitate learning

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
172	16

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Participative Learning: Formative tests: The College has a system to conduct weekly evaluation tests, class tests, Internal exams, model exams Presentations, and assignments to support the student. **Role-Plays:** Roleplay helps our students to learn and try out the experience in a play style. **Group Discussions and Debates:** To improve communication skills, managerial skills, and personality development skills Group discussions are conducted regularly. **Guest Lectures and Seminars:** We organize these programs to help the students to be aware of the advanced technologies and industry needs in their field of study. **Experiential Learning Laboratory Experience:** We provide Science, Computer, Commerce, Business, Media, and Language Labs to students to explore the theoretical aspects with practical knowledge. **Field Trips and Industrial Visits:** The students are taken to field trips and industrial visits and centers of higher learning where the students get a hands-on experience of how an industry or organization functions. **Internships:** The College timings are set from 10to 5to support the students for internship programs which is one of the important aspects of higher education. This bridges the gap between the classroom and the industry. **Problem Solving Methodologies: Case Studies, Projects, and Writing Research Papers** enhance the creative, logical, and critical thinking of students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT-enabled tools for an effective teaching learning process. All the classrooms and labs are ICT enabled and the campus is enabled with high speed wifi connection. The faculty use various ICT enabled tools :

Video Conference Tools - G-Meet, Zoom: These tools use to conduct seminars, webinars, and meetings with students and faculty

Presentation Tools: Microsoft PowerPoint Presentation and interactive online tools are used for effective lecture delivery.

White Board for interactive classes

INFLIBNET facility to connect with the national library .

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

12

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

16

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	No File Uploaded

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Govt. Degree College, Kodur, is an affiliated college of Yogi Vemana University, Kadapa. As per the norms of APSCHE and University the Internal Assessment has been given 25 % of Weightage in overall examination for all Domain subjects. This 25 % of Weightage is divided into Internal -I 20 marks Internal -II 15 marks Assignments 5 marks Seminar/ GD/Field Trip 5 marks Clean & Green and Attendance 5 marks Total 50 marks Scale Down to 25 marks 25 marks The internal examination committee looks at the conduct of Internal tests and reviews the marks of students of all departments. If discrepancies arise the standing committee looks into it to resolve the problem and to ensure transparency and objectivity. Promptly, the same is sent to the University. The college deals with the grievances regarding internal examinations effectively by addressing the problems from time to time

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college has created a transparent mechanism to redress students' grievances related to academic processes, such as internal assessment, attendance, conducting of examinations, and assignment evaluation. An Examination Cell is constituted with faculty members from different departments and staff from the administrative office, for the smooth conduct of examinations. The Cell consults with the Principal regarding all matters

relating to the conduct of exams such as seating arrangements, timetable of the exam, timings, code of conduct by students and faculty members during the exam, malpractices, and handling of grievances. After internal exams and model exams, answer booklets are distributed to the students for clarification. The students are permitted to write university exams with the minimum required attendance instructed by the university. At the university level, after receiving the result, the student can further apply for reevaluation. In addition, for any other grievance related to the exam, the college liaison officer communicates the same to the University and does a follow-up until the grievance is addressed and the same is notified to the student. The Principal conducts Review Meetings department-wise to give necessary feedback for the improvement of students' performance. A Parent-Teacher meeting is conducted regularly every semester to inform about the student's performance to the parents. File Description Document

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response: Program outcome and Course outcomes are: Enhancing problem-solving skills. Instilling wisdom and critical thinking in stakeholders.

Effective utilization of ICT (Information and Communication Technology). Developing the ability to retrieve information on various issues. Cultivating interpersonal skills among stakeholders. Strengthening effective methods for information collection, classification, hypothesis framing, interpretation, and decision-making. Facilitating effective communication for efficient teamwork. Preparing to face environmental challenges and adopt sustainability measures. Promoting a service-oriented mindset towards society. Encouraging voluntary participation in regional and national social development activities. Fostering patriotic spirit and upholding the values of the nation. Setting goals, objectives, and project components, and managing timelines for timely completion.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institution has a well-defined mechanism to assess the program outcome and course outcomes through direct and indirect methods. This provides evidence of how well students are meeting the goals and objectives of each course and program.

Interpreting this evidence enables the teachers to make the necessary changes to ensure the objectives are met. Direct methods include assessing samples of students' work. This is achieved through comparing direct examinations, assignments and seminar work, and performance in a class of student knowledge or skills against measurable course outcomes. The knowledge and skills described by the course outcomes are assessed using specific questions in University Examination, internal exams, assignments, and seminars. Benchmarks are set to analyze the learning objectives that have been met and what is the overall performance that will be accepted as indicative that all the students collectively have met the objectives. Indirect assessment strategies are implemented by conducting in Student Satisfaction Survey, Exit Survey, and Alumni Survey. The IQAC regularly monitors the attainment level for every student, course, and program and the required measures and activities such as additional measures remedial classes, tutorial classes, additional assignments, counseling, Entrepreneurship ideas, competitive exam training, and certificate courses, value-added courses, internship programs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

32

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://gdcrlykoduru.edu.in/igac/sss.php>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-

government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has placed a strong emphasis on social community awareness programs that focus on neighborhood community development since its inception. These programs are organized annually, allowing students to actively participate and create social awareness while contributing to the development of society. One of the key initiatives undertaken by the college is mass plantation drives, not only within the campus but also in the surrounding areas. Programs such as Vanamahostavam, Vanam-Manam, Kishori Vikasam, and Vanyaprani Varostavaalu have been organized to promote environmental conservation and sustainability. In addition, the college has adopted clean and green programs under the Swachh Bharat scheme, aiming to maintain a clean and healthy environment in and around the campus. The National Service Scheme (NSS) and Women Empowerment Cell (WEC) of the institution plays a vital role in conducting awareness programs through various competitions and events. Programs like Fit India, blood donation drives, social awareness programs for women empowerment, workshops, Navanirmaana Diksha, Janmabhoomi Maavooru, HIV/AIDS awareness, quizzes, discussions

on humantrafficking, drug abuse, anti-ragging, health and hygiene, social security, and social justice are regularly organized by NSS and WEC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

13

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

13

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution was established in 1983 with Commerce and Arts streams, later science stream was introduced in the college. The institution has adequate infrastructure and physical facilities. The college has introduced new restructured courses, skill development courses and community based service projects along with the conventional courses. The institution has 13 classrooms, 7 laboratories, 01 seminar halls, 01 gymnasium, 01 Indoor games room Table tennis, 01 Women's Waiting Hall . The departments are equipped with ICT facilities like desktops, printers and Wi-Fi enabled systems. The college library comprises total books 8170 (2000 Textbooks, 500 reference books, 5670 general books, 6 magazines. 2 Newspapers. Free internet facility is provided for all students. The college possesses ICT related facilities like 03 Digital classrooms, 01 Virtual classroom, 02 digital projectors and 03 short throw projectors to teach students effectively. Infrastructure, ICT facilities and Physical facilities: The college has 9.17acres of land with sq.ft or 10726 sq.mt builtup area in K.Buduguntapalli village. The college contains 13 classrooms, 07 laboratories, one seminar hall and an open auditorium. The college has 3 digital rooms, and a virtual classroom. The computer department consists of 40 desktops with Wi-Fi internet facility. Newly established laboratories and ICT based rooms in the college: 3 digital rooms 1 virtual classroom Skill Development Hub Library facilities: 2000 Text books 500 reference books 6 magazines 0 journals Wi-Fi Xerox Internet Wi-Fi:Wi-Fi enabled campus 100 mbps broadband facility provided in the campus Campus has CC surveillance facility

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural Activities: Fresher's Day The fresher's day is conducted every year to welcome and encourage first year students. In this connection, folk songs, folk dances, and singing competitions are conducted for the students. College Day In view of recollecting both academic and non-academic activities conducted in the college, the college day is celebrated. To motivate and inspire students. Eminent personalities are invited. The college Principal presents the annual report. International women's day will be celebrated on 8 th March of every year with a view to developing gender equality and to empower the women by providing multi-facet opportunities. On this day, women students will be given an opportunity to exhibit their skills in folk dances, fancy dress , singing competition, ramp walking, rangoli and skits. The department of languages conducts International mother TongueDay on 21 st February of every year to explore the importance and need of the mother language. Students are encouraged to learn Telugu, Hindi and English for the modern day survival and asked to speak in their mother language .

Gymnasium: Consists of 16 station Multi Gym. Besides this indoor games like Table Tennis, Carrom board and Chess are available, even as motorized Treadmill, 2 Ergo Cycles and 2 elliptical bikes are also available in the gym for the development of health and wellness of students as well as staff. Daily Boys are allowed to utilize the Gym in the morning and Girl students are given the opportunity to utilize in the evening enhance their physical fitness.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

13

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

0.87

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The library is automatically managed using NEWGENLIB, a state-of-the-art integrated library management software designed and developed by Verus Solutions Pvt , Hyderabad, India. Domain expertise is provided by Keshavan Institute of Information and Knowledge Management Based on college requirements . It is a user-friendly software developed to work under a client-server environment. NEWGENLIB is a Unicode based multilingual support consisting of the following main modules: Acquisitions Technical

processing Management of serials Circulation Administration MIS reports Today's Tasks (Daily Scheduler) Translucent Some advanced functional features: 1.Android mobile and tablet capability 2.Integration with Twitter helps send transactional messages directly to users' Twitter accounts. 3.Ease of defining your own search field in OPAC

4.Enhanced contents and interactive OPAC like availability of book jackets, Google preview, comments/book review, tagging, favorite reading list etc. 5.So OPAC Compliant 6.RSS feeds in OPAC 7.Face Browsing (Improving Search Results) 8.A reference to other books on the rack 9.Supports RFID 10.Provision for frequently used predefined templates along with freedom to define own customized data entry templates in cataloging 11.Configurable SMS System - Proof of Transaction. 12.Integration with Gmail or paid mailbox account. This enables automatic emailing to patrons at the time of issue/return. 13.Enhanced report module to generate in .csv format with a provision for extensive customization. 14.The catalog can be collected through a Google site map and thus further enhance the visibility of the library.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

85

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The IT facilities have been upgraded as and when it is necessary. Hardware: RAM is upgraded for all systems, Motherboard, Hard disks and SMPS are replaced as per the present requirements. Software: Installed new Operating System (OS) to reach the latest configuration in a phased manner. Installed languages such as C, C++, JAVA, Oracle, Php, Mysql etc., and MS office package.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

53

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintenance of Classrooms:The Support Staff of the College under the supervision of the Infrastructure Supervisor takes care of the cleaning of classrooms on a daily basis.

The indoor sports facility are maintained on a regular basis.

The labs, lab tables, and platforms are cleaned every day.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

172

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

53

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

30

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

B. Any 3 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

30

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

1

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students Council:

The Student Council has a significant role in coordinating the key activities of the college. The students are given opportunities to organize various activities like Republic Day, Independence Day, Teachers Day, Sport's Day, Literary events, cultural events etc. All the students are selected based on highest marks secured in Yogi Vemana University Exams.

Student's role in academic & administrative bodies:

- 1. Class representatives play a key role like communicator-coordinator.

Student Grievance and Redressal:The Class Representatives are the Special Points of Contact for any grievance and forward the grievance to the committee for redressal.**Anti-ragging:** Though the campus is an anti-ragging free zone, student class representatives are responsible to enquire and escalate such issues to the convenor.**Alumnae:** The student council organizes alumnae meets and maintains a network for the development of alumni database and makes them interest with the institute at regular intervals.**Women Empowerment Cell:** Women Cell works for spreading awareness on gender sensitivity through various activities and also supports students on gender-related issues.**Cultural Committee:** This committee organizes various cultural events and celebrates different festivals.

Sport's Committee: The sport's committee organizes sports events like Intramural as well as Intercollegiate tournaments to promote not only personal health but also team spirit among the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

3

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Govt. Degree College, Kodur has a registered Alumni Association, located in Annamaiya district with Registered Number 101 of 2023. The Association has more than a 25 members who contribute in some way to the development of the college. Recently, the Alumni has donated an iron gate at the main entrance of the college, to prevent stray cattle to enter into the campus. They have also donated a new name board of the college at the main entrance gate of the college. The alumni has donated 2 Syntex water tanks of 20000 liters capacity each, for the college. The alumni visit the college frequently, talk to present students and faculty, to find out the needs of the college. They will try to fulfill those needs as per their capacity. To increase the admissions, the alumni has come forward to print pamphlets for distribution, banners with college facilities. It is noteworthy that the students who are currently studying are also involved in many development works going on in the college with their affection for the college. This interest paves the way for future members of the alumni association to contribute more to the college. That is why the college welcomes them and contributes to the growth of the college

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION "EMPOWERMENT OF THE YOUTH AS PROFICIENT NATION BUILDERS"

MISSION The college caters to the needs of all categories of students. It aims at all-round development with human and ethical values, knowledge based learning and global outlook among the students. **OBJECTIVES** 1.To strive for excellence in providing holistic education. 2.To create opportunities of learning with inclusiveness. 3.To promote continual learning with quality consciousness. 4.To encourage students to think innovatively. 5.To enhance self-confidence among the students. 6.To augment collective learning of teachers and students. 7.To expand the resource base for knowledge with linkages. 8.To use ICT extensively in the teaching-learning process. 9.To provide employable skills to make the students industry-need 10.To sharpen the creativeness of students The Principal of an institution holds the highest authority in overseeing all academic, administrative, and other matters.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal of an institution holds the highest authority in overseeing all academic, administrative, and other matters. They are responsible for framing academic activities and forming committees to delegate various roles. The committee conveners and in-charges of the departments are granted functional autonomy to make decisions regarding departmental events with the involvement of faculty members. They have privileges such as proposing budgets, framing timetables, allocating subjects, assigning department coordinators for various committees, and organizing national and international conferences, seminars, workshops, and field visits. The conveners and in-charges of the departments play a crucial role in decentralizing resources by scheduling departmental activities and assigning responsibilities to the respective faculty members. They are also responsible for organizing seminars, guest lectures, workshops, and other events. Faculty members are actively involved in the purchase and maintenance of equipment and consumables needed for academic activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The aims and objectives of the perceptive plan 2020-2024 are as follows.

- To review the exiting administrative structures.
- To achieve global excellence in academic, teaching and learning
- To facilitate student centric development.
- To conduct Quality Audits, the Green Audit, Energy Audit and Environment Audit.
- To promote research and development
- To identify sources and mobilization of funds.

In consonance with the perceptive plan, keeping in view the importance of Environmental Sustainability, the institution has conducted Quality Audits, the Green Audit, Energy Audit and Environment Audit.

Green Audit:

The environment where we live within is of prime concern since it is directly related to our survival. Keeping it healthy is the responsibility of each and every individual. The quality audit gives an opportunity to review the institution's concern over the environmental sustainability.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal is the Head of the Institution. The principal is assisted by Vice -Principal. The Principal, the Vice-Principal and Staff Council comprising Heads of the Departments act as an advisory body to the principal. The principal monitors and manages the day -to - day academic and administrative functions of the college with the assistance of staff council. The principal constitute committees for various academic activities. The coordinators of co-curricular and extra-curricular activities prepare annual plans and execute the same and the approval of the principal. The Convener of the House Examination committee over sees the examination related duties of the college with utmost vigil. Sports activities are well planned and executed by physical director with the guidance of principal and sports committee. Quality initiatives regarding an academic and administrative activates are proposed by IQAC and the consent of the principal. Professional development of the faculty is taken care by IQAC.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Health Care:

- The management boosts the staff members to participate in Yoga and Sports. Sports competitions are arranged for staff members to make them to actively participate in physical activity by giving prizes to the winners.
- Staff can avail medicinal expenses reimbursement for self and family.

Employee Benefits:

- Faculty members receive all leave benefits including casual leaves, earned leaves and - Optional Holiday (OH) leaves.
- Woman employees can avail themselves of Maternity leave during pregnancy and also Child Care Leave.

- All pension schemes including General Provident Fund, Contributory Pension Scheme, Gratuity Pension Scheme is being offered to eligible staff members both Teaching and Non-teaching.
- Faculty members can avail themselves of cashing of earned leaves.
- Teaching faculty drawing UGC scale get benefitted by Career Advancement Scheme(CAS) and State Scale Staff both teaching and non-teaching are benefitted by Automatic Advancement Scheme,
- Faculty members can avail themselves periodical increments once a year.
- General Insurance Scheme is applicable to the faculty.
- In case a teaching or non-teaching staff member expires in service his/her spouse or one child can avail compensatory appointment facility.
- Additional increment for teaching staff for completion of Ph.D.
- Support for career advancement is provided in the form of Faculty Development Programmes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution conducts a performance appraisal of Teaching and Non-Teaching staff regularly which enhances teaching quality and performance. Assessment of teaching learning process and student satisfaction are carried out by collecting feedback from the students. Student's feedback forms are provided to the students at the end of each academic year. The feedback form is designed so as to find teachers expertise, commitment and enthusiasm over a subject being in thought, effectiveness of engaging classes and professional interaction with the students within and beyond the classroom. Anonymity of students is suggested in order to ensure fair and transparent evaluation. The filled in forms thus collected are analyzed, by the IQAC of the college, based on which the principal provides counsel to the faculty members confidentially if necessary.

The Head of the administrative section of the college reports the efficiency, economy and time bound completion of tasks by non-teaching staff to the Principal. Principal looks into these report and check whether the rules and regulations have been followed while performing their tasks. The performance of each section of administration is subjected to auditing. Confidential reports are submitted by the superintendent and the principal to the higher authorities at times of promotion of non-teaching staff. All the above feedback is discussed by the staff council for improving the efficiency of both teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal audits of the Institution are carried out regularly twice in a year by our Internal Audit wing based on the accounts and records submitted by the college office. The audit wing conducts the internal audits and hands over the reports to the management. After a study of the report, the management instructs the concerned section to rectify the errors to set right the audit objections in tune with audit standards generally accepted in India. The audit includes the following.

- Checks for compliance with policies, laws and regulations.
- Comparing previous financial statements to the present ones.
- Noting of provisions applicable.
- Verification of student's fee registers.
- Evolution of internal control system.

Authorization of fee concessions, controls, policies.

- Verification of Cash book
- Review the means of safeguarding assets and as appropriate, verifying the existence of such assets.
- Examining bank passbook

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Collection of Tuition fee from students for Government aided courses and self financed courses, income generated through renting the institutional infrastructure for conducting government competitive examinations, the funds received from its illustrious alumni, funds received from the government under different UGC schemes are some of the fund recourses for the institution.

At the beginning of the every academic year, a detailed proposal is prepared at the institution . Based on the proposal funds are allocated to the college under various heads which include faculty salaries, faculty development, Lab, library, Sports, Improvement of smart class rooms Furniture and maintenance. In addition the college receives various non - plan funds on request for meeting the expenditure of electricity charges, contingency bills telephone charges.

The dispersal of funds for the needs proposed are strictly monitored by the principal. Expenditure receipts are maintained

for various purchases especially related to the lab and library.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC plays an instrumental role in ensuring the quality of teaching- learning, assessment and evaluation, research and planning.

Practice -1: Mentor - Mentee scheme

Students of varying socio - economic back ground get admission in the institution. Hence, their learning capabilities will also be different. The institution has developed a robust mentor - mentee system with a noble objective of enhanced interaction between student and teacher, so that the students develop a sympathetic and smooth communication practice for making teaching-learning process effective and efficient.

Each mentor is allotted Mentees from the class that he/she teaches at the beginning of the academic year. The Mentors interact with the mentees during the college hours and resolve their problems if any at their level or bring the serious one to the notice of the higher authority. Students who do not perform well in the continuous internal evaluation may have poor attendance record. The mentor tries to find out the cause of underperformance. Such students are motivated to join the related activities so as to enhance their holistic development.

Practice -2: Result Analysis

The IQAC monitors the learning outcomes through department wise periodic assessment of results for every semester.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities(For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

One of the main functions of IQAC is to review the teaching learning process, structure and methodologies of operations and learning outcomes at periodic intervals. Accordingly, it provides support and guidance to the faculty. Teaching - learning activities are improved, modified after taking the review, suggestions' are implemented as per the needs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification,

C. Any 2 of the above

NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Title of the Practice: Embracing Cultural Traditions through Yoga, Meditation, and cultural Events and Festivals
Objective of the Practice: To promote physical and mental well-being through yoga and meditation. To preserve and celebrate cultural traditions by observing traditional festivals To cultivate a sense of community and inclusivity through cultural events To provide a platform for spiritual growth and introspection.

Title of the Practice: Empowering Marginalized Communities through Holistic Support Programmes
Objectives: Through trained faculty and students, empower high school girls by providing them with knowledge and skills to protect themselves from sexual abuse. To conduct sports and games activities for government school children to promote their physical and mental health. To teach English and mathematics to government school children to improve their education. To conduct counseling sessions for government junior college students to support their mental health and academic success.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

SOLID WASTE MANAGEMENT:

Degradable solid waste generated in the campus in the form of garbage, stationary waste, garden waste, food waste from the hostel is collected and dumped into a separate pit and convert them into useful manure. This manure is utilized for college gardens and plants. Used practical records, Answer sheets, Newspapers, Magazines, Condemned books are selling to the vendor.

LIQUID WASTE MANAGEMENT:

Liquid waste generated from the Laboratories like chemistry, Botany, and Zoology are pre-treated before entering to the drainage system. Waste water generated while cleaning utensils from the hostel kitchen are utilizing for the irrigation of plants. Well maintained closed drainage system is available in College.

E-WASTE MANAGEMENT:

From the Computer Science monitors, CPU, Motherboard, Keyboard, Mouse etc. are collected as e-waste. Physics Department generating e-waste like Electronic circuits, Transisters, Chipsets and Batteries. The e-waste is collected and handover to the Engg Department.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following

- 1.Green audit
2. Energy audit
- 3.Environment audit
- 4.Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Development of every country depends purely on its unity and diversity. Similarly every educational institution aims at providing best infrastructural facilities for the development of students and staff apart from the enriching unity and diversity among both students as well as staff.

For the welfare and grievance of students our college constituted different committees like SC/ST cell, Minority and OBC cell and student welfare committees which are successfully working and cooperating the college management for smooth running of the college.

To instill the students towards the good academic track and to inculcate best practices among students the College committee organizes National festivals such as Independence day, Republic Day, apart from conducts various traditional festivals like Samkranthi through Rangavalli session, Deepavali, Vinayaka Chavithi to reiterate the importance of spirituality. During all these occasions our principal on behalf of all faculty address the inspirational speeches with thought provoking ideas to students.

Apart from that the management of college intended to organize various seminars on auspicious days like Ambedkar Jayanthi, Gandhi Jayanthi, Language days, NCC day, NSS day by informing the prominence of such specialty. Sports day, Fresher's day and Annual day celebrations are being boost to the students organized by our management. Various academic functions like Teacher's Day celebration, yoga day is powerful and cheerful

festival for the students which bestow them for their bright future.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

PROGRAMS INSTILLING CONSTITUTIONAL RESPONSIBILITIES:

- The Institution fosters community responsibility among the students by organizing Blood donation camps, Health and Hygiene awareness programs, AIDS awareness programs, Gender sensitization programs etc.

- To promote a sustainable environment swachchbharat campaign and tree plantation drives are organized. As part of the campaign, environmentally safe practices such as plastic ban, water conservation, waste segregation, cleanliness and anti-pollution awareness is created in the community.

- The Institution renders National Service by organizing road safety awareness programs. The students are informed about traffic rules and regulations and instilled the importance of safe guarding human life.

INSTILLING CONSTITUTIONAL VALUES:

- The Institution enshrines the sovereign and democratic values of our nation by celebrating Independence Day, Republic Day and Birth & Death anniversaries of Illustrious leaders who have rendered yeomen service to the Nation such as Gandhi Jayanti, SardarVallabhai Patel anniversary, Dr.B.R.AmbedkarJayanti. During these occasions theserior faculty of the College enlighten the students the Constitutional values.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Regional, National festivals and Commemorative days are being celebrated regularly in the institution. All the staff and students are participated in these celebrations. During these celebrations eminent scholars are invited to deliver motivational and inspiring speeches. NSS volunteers and the students of the institution are actively participated in these celebrations by performing skits, Patriotic songs, cultural programmes and classical dances etc.

The institution leaves no stone unturned in fostering a culture of tolerance and mutual respect among its students and staff. Through a plethora of meticulously curated programs, the institution reverently commemorates the birth anniversaries and legacies of revered Indian luminaries, such as Mahatma Gandhi, Sarvepalli Radhakrishnan Sardar Vallabhbhai Patel, Pandit Jawaharlal Nehru, Dr. B R Ambedhkar, Lal Bahadur Shastri, and A.P.J. Abdul Kalam. The exuberant celebrations of national festivals, including Independence Day, Republic Day, and Gandhi Jayanthi, kindle a fervent spirit of patriotism and national pride among the students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Embracing Cultural Traditions through Yoga, Meditation, and cultural Events and Festivals
Objective of the Practice: To promote physical and mental well-being through yoga and meditation. To preserve and celebrate cultural traditions by observing traditional festivals To cultivate a sense of community and inclusivity through cultural events To provide a platform for spiritual growth and introspection.
The Context: Our institution, recognized the importance of cultural traditions in nurturing the mind, body, and soul of young aspirants. The main aim is to provide our students with a holistic education that includes academic excellence, and the cultivation of values and traditions.
Title of the Practice: Empowering Marginalized Communities through Holistic Support Programmes
Objectives: Through trained faculty and students, empower high school girls by providing them with knowledge and skills to protect themselves from sexual abuse. To conduct sports and games activities for government school children to promote their physical and mental health.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Government Degree College, located in K.Buduguntaplaii, Kodur, Annamayya District, A.P. is one of the oldest Higher Educational Institutions (HEI) in the Chittoor - Kadapa border region, established in 1983 to cater to the educational needs of rural and economically backward communities. The college has been successful in filling a significant percentage of seats reserved for various categories (SC, ST, OBC, etc.) as per the applicable reservation policy in the last five years. The institution has incorporated yoga and meditation as a daily practice, before the general assembly for the students and staff to promote physical and mental well-being. The incorporation of yoga and meditation has led to an improvement in the physical and mental well-being of our students and staff. It is also observed that the stress levels are reduced, and there is a steady increase in concentration and productivity. In the center of the institute there is Goddess Saraswathi temple. The students follow the culture of Daily pooja and weekly abhishekam, special worship on all auspicious days. Every year on 6th February, The institution also observes annual Homam and pooja for goddess Saraswathi Devi which is the day on which goddess Saraswathi Devi Vighraha Prathista was done. This practice is spreading lots of positive vibes in the campus.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution follows a systematic process for academic and social development, shaping students into nation builders and global competitors. Classroom transactions are done by adopting both Transactional and Transformational Teaching approaches, envisioning the learner as a builder of knowledge rather than a mere seeker of knowledge from teachers. A encouraging learning environment is created through three ICT-enabled digital labs and one virtual room. Lecturers organize student seminars, quizzes, debates, and group discussions, Brainstorming sessions, in a well-planned schedule, enriched with analytical methods. The institution strictly adheres to the academic calendar provided by the parental University, with the IQAC overseeing the implementation of the academic calendar, syllabus, academic records, tests, teacher forums, ward counseling, remedial coaching, placement training through Jawahar Knowledge Center (JKC) & Skill Development Center (SDC), seminars, DRC programs. The curriculum also gives additional significance to cross-cutting issues relevant to gender equity, environmental sustainability, human values, and professional ethics. Apart from curricular activities, Certificate Programmes, value added Programmes, Field trips, Community Service Projects, Study Projects, Internships, Social clubs, Eco clubs, Red Ribbon club, Sports and Games, NSS activities are assiduously conducted to develop skill sets on additional outputs in the domain subjects, to improve memory power and knowledge, enhancing life skills, strengthening the fitness to improve the spirit of sportsmanship to inculcate service-mindedness and discipline among stakeholders.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of

Continuous Internal Evaluation (CIE)

The institution strictly adheres to the academic calendar provided by the parental University, with the IQAC overseeing the implementation of the academic calendar, syllabus, academic records, tests, teacher forums, ward counseling, remedial coaching, placement training through Jawahar Knowledge Center (JKC) & Skill Development Center (SDC), seminars, DRC programs. The curriculum also gives additional significance to cross-cutting issues relevant to gender equity, environmental sustainability, human values, and professional ethics. Apart from curricular activities, Certificate Programmes, value added Programmes, Field trips, Community Service Projects, Study Projects, Internships, Social clubs, Eco clubs, Red Ribbon club, Sports and Games, NSS activities are assiduously conducted to develop skill sets on additional outputs in the domain subjects, to improve memory power and knowledge, enhancing life skills, strengthening the fitness to improve the spirit of sportsmanship to inculcate service-mindedness and discipline among stakeholders. The academic year starts as prescribed by the university and an Academic Calendar is published containing plans for curricular and co-curricular activities based on the available working days as per their norms. Approval for the same is given by the Principal after making minor changes, if required.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/certificate/ Diploma Courses
Assessment /evaluation process of the affiliating

A. All of the above

University	
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded
1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
5	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
1	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
11	

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

11

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

To integrate crosscutting issues on Professional ethics, gender, Human Values, Environment and Sustainability into the curriculum the college has adopted different types of courses in the curriculum framed by the University authorities. To develop student's behavior towards positivity the institution takes up the challenges to protect environment sustainability and ethical values. To create Gender Sensitivity among the Girl students the Women Empowerment Cell is proactive in conducting awareness programs by inviting eminent personalities, RRC and NSS unit are effectively working on the cross cutting issues. : " workshop on Domestic Violence and Sexual Assaults on Girl Child" "DISHA App installing and Usage", Blood Donation camp", "Awareness on Human Trafficking" Human Values and Professional Ethics A course of one credit on human values: "Professional Ethics and Human Values" is offered as Subject / open elective to all the students to take at least once during the programme of study. Environment studies In order to sensitize students about the environment and sustainability issues, a number of activities like Environment Day, Ozone Day, Earth Day, Water Day are celebrated every year.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

133

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above
File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File
1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed
File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
220	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST,	

OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

37

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students, after admission and organizes special programmes for advanced learners and slow learners. The class coordinators, subject teachers, and the mentors discuss and identify the students learning ability based on previous course marks participation in classroom activities performance of class tests and internal exams. Mentoring and Counseling Strategies adopted for slow learners: Parents are informed about the progress of the students on a regular basis Academic and personal counseling.

Strategies adopted for Advanced learners: Special Coaching for the first threeclass toppers of every class is conducted regularly to secure University Ranks or centum marks Students are encouraged to participate and present papers in various Seminars/ Conferences/ Workshops/ Inter Collegiate Competitions organized by other colleges. Online Skill Development courses, Value Added Courses, Certificate Courses, and online library facilities are also available to facilitate learning

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
172	16

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Participative Learning: Formative tests: The College has a system to conduct weekly evaluation tests, class tests, Internal exams, model exams Presentations, and assignments to support the student. **Role-Plays:** Roleplay helps our students to learn and try out the experience in a play style. **Group Discussions and Debates:** To improve communication skills, managerial skills, and personality development skills Group discussions are conducted regularly. **Guest Lectures and Seminars:** We organize these programs to help the students to be aware of the advanced technologies and industry needs in their field of study. **Experiential Learning Laboratory Experience:** We provide Science, Computer, Commerce, Business, Media, and Language Labs to students to explore the theoretical aspects with practical knowledge. **Field Trips and Industrial Visits:** The students are taken to field trips and industrial visits and centers of higher learning where the students get a hands-on experience of how an industry or organization functions. **Internships:** The College timings are set from 10to 5to support the students for internship programs which is one of the important aspects of higher education. This bridges the gap between the classroom and the industry. **Problem Solving Methodologies:** Case Studies, Projects, and Writing Research Papers enhance the creative, logical, and critical thinking of students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT-enabled tools for an effective teaching learning process. All the classrooms and labs are ICT enabled and the campus is enabled with high speed wifi connection. The faculty use various ICT enabled tools :

Video Conference Tools - G-Meet, Zoom: These tools use to conduct seminars, webinars, and meetings with students and faculty

Presentation Tools: Microsoft PowerPoint Presentation and interactive online tools are used for effective lecture delivery.

White Board for interactive classes

INFLIBNET facility to connect with the national library .

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

12

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

16

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	No File Uploaded

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Govt. Degree College, Kodur, is an affiliated college of Yogi Vemana University, Kadapa. As per the norms of APSCHE and University the Internal Assessment has been given 25 % of Weightage in overall examination for all Domain subjects. This 25 % of Weightage is divided into Internal -I 20 marks Internal -II 15 marks Assignments 5 marks Seminar/ GD/Field Trip 5 marks Clean & Green and Attendance 5 marks Total 50 marks Scale Down to 25 marks 25 marks The internal examination committee looks at the conduct of Internal tests and reviews the marks of students of all departments. If discrepancies arise the standing committee looks into it to resolve the problem and to ensure transparency and objectivity. Promptly, the same is sent to the University. The college deals with the grievances regarding internal examinations effectively by addressing the problems from time to time

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college has created a transparent mechanism to redress students' grievances related to academic processes, such as internal assessment, attendance, conducting of examinations, and assignment evaluation. An Examination Cell is constituted with faculty members from different departments and staff from the administrative office, for the smooth conduct of examinations. The Cell consults with the Principal regarding all matters relating to the conduct of exams such as seating arrangements, timetable of the exam, timings, code of conduct by students and faculty members during the exam, malpractices, and handling of grievances. After internal exams and model exams, answer booklets are distributed to the students for clarification. The students are permitted to write university exams with the minimum required attendance instructed by the university. At the university level, after receiving the result, the student can further apply for revaluation. In addition, for any other grievance related to

the exam, the college liaison officer communicates the same to the University and does a follow-up until the grievance is addressed and the same is notified to the student. The Principal conducts Review Meetings department-wise to give necessary feedback for the improvement of students' performance. A Parent-Teacher meeting is conducted regularly every semester to inform about the student's performance to the parents. File Description Document

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response: Program outcome and Course outcomes are: Enhancing problem-solving skills. Instilling wisdom and critical thinking in stakeholders.

Effective utilization of ICT (Information and Communication Technology). Developing the ability to retrieve information on various issues. Cultivating interpersonal skills among stakeholders. Strengthening effective methods for information collection, classification, hypothesis framing, interpretation, and decision-making. Facilitating effective communication for efficient teamwork. Preparing to face environmental challenges and adopt sustainability measures. Promoting a service-oriented mindset towards society. Encouraging voluntary participation in regional and national social development activities. Fostering patriotic spirit and upholding the values of the nation. Setting goals, objectives, and project components, and managing timelines for timely completion.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institution has a well-defined mechanism to assess the program outcome and course outcomes through direct and indirect methods. This provides evidence of how well students are meeting the goals and objectives of each course and program. Interpreting this evidence enables the teachers to make the necessary changes to ensure the objectives are met. Direct methods include assessing samples of students 'work. This is achieved through comparing direct examinations, assignments and seminar work, and performance in a class of student knowledge or skills against measurable course outcomes. The knowledge and skills described by the course outcomes are assessed using specific questions in University Examination, internal exams, assignments, and seminars. Benchmarks are set to analyze the learning objectives that have been met and what is the overall performance that will be accepted as indicative that all the students collectively have met the objectives. Indirect assessment strategies are implemented by conducting in Student Satisfaction Survey, Exit Survey, and Alumni Survey. The IQAC regularly monitors the attainment level for every student, course, and program and the required measures and activities such as additional measures remedial classes, tutorial classes, additional assignments, counseling, Entrepreneurship ideas, competitive exam training, and certificate courses, value-added courses, internship programs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

32

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://gdcrlykoduru.edu.in/igac/sss.php>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and

non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has placed a strong emphasis on social community awareness programs that focus on neighborhood community development since its inception. These programs are organized annually, allowing students to actively participate and create social awareness while contributing to the development of society. One of the key initiatives undertaken by the college is mass plantation drives, not only within the campus but also in the surrounding areas. Programs such as Vanamahostavam, Vanam-Manam, Kishori Vikasam, and Vanyaprani Varostavaalu have been organized to promote environmental conservation and sustainability. In addition, the college has adopted clean and green programs under the Swachh Bharat scheme, aiming to maintain a clean and healthy environment in and around the campus. The National Service Scheme (NSS) and Women Empowerment Cell (WEC) of the institution plays a vital role in conducting awareness programs through various competitions and events. Programs like Fit India, blood donation drives, social awareness programs for women

empowerment, workshops, Navanirmaana Diksha, Janmabhoomi Maavooru, HIV/AIDS awareness, quizzes, discussions on humantrafficking, drug abuse, anti-ragging, health and hygiene, social security, and social justice are regularly organized by NSS and WEC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

13

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

13

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The institution was established in 1983 with Commerce and Arts streams, later science stream was introduced in the college. The institution has adequate infrastructure and physical facilities. The college has introduced new restructured courses, skill development courses and community based service projects along with the conventional courses. The institution has 13 classrooms, 7 laboratories, 01 seminar halls, 01 gymnasium, 01 Indoor games room Table tennis, 01 Women's Waiting Hall . The departments are equipped with ICT facilities like desktops, printers and Wi-Fi enabled systems. The college library comprises total books 8170 (2000 Textbooks, 500 reference books, 5670 general books, 6 magazines. 2 Newspapers. Free internet facility is provided for all students. The college possesses ICT related facilities like 03 Digital classrooms, 01 Virtual classroom, 02 digital projectors and 03 short throw projectors to teach students effectively. Infrastructure, ICT facilities and Physical facilities: The college has 9.17acres of land with sq.ft or 10726 sq.mt builtup area in K.Buduguntapalli village. The college contains 13 classrooms, 07 laboratories, one seminar hall and an open auditorium. The college has 3

digital rooms, and a virtual classroom. The computer department consists of 40 desktops with Wi-Fi internet facility. Newly established laboratories and ICT based rooms in the college: 3 digital rooms 1 virtual classroom Skill Development Hub Library facilities: 2000 Text books 500 reference books 6 magazines 0 journals Wi-Fi Xerox Internet Wi-Fi:Wi-Fi enabled campus 100 mbps broadband facility provided in the campus Campus has CC surveillance facility

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural Activities: Fresher's Day The fresher's day is conducted every year to welcome and encourage first year students. In this connection, folk songs, folk dances, and singing competitions are conducted for the students. College Day In view of recollecting both academic and non-academic activities conducted in the college, the college day is celebrated. To motivate and inspire students. Eminent personalities are invited. The college Principal presents the annual report. International women's day will be celebrated on 8 th March of every year with a view to developing gender equality and to empower the women by providing multi-facet opportunities. On this day, women students will be given an opportunity to exhibit their skills in folk dances, fancy dress , singing competition, ramp walking, rangoli and skits. The department of languages conducts International mother TongueDay on 21 st February of every year to explore the importance and need of the mother language. Students are encouraged to learn Telugu, Hindi and English for the modern day survival and asked to speak in their mother language .

Gymnasium: Consists of 16 station Multi Gym. Besides this indoor games like Table Tennis, Carrom board and Chess are available, even as motorized Treadmill, 2 Ergo Cycles and 2 elliptical bikes are also available in the gym for the development of health and wellness of students as well as staff. Daily Boys are allowed to utilize the Gym in the

morning and Girl students are given the opportunity to utilize in the evening enhance their physical fitness.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

13

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0.87

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is automatically managed using NEWGENLIB, a state-of-the-art integrated library management software designed and developed by Verus Solutions Pvt, Hyderabad, India. Domain expertise is provided by Keshavan Institute of Information and Knowledge Management Based on college requirements. It is a user-friendly software developed to work under a client-server environment. NEWGENLIB is a Unicode based multilingual support consisting of the following main modules: Acquisitions Technical processing Management of serials Circulation Administration MIS reports Today's Tasks (Daily Scheduler) Translucent Some advanced functional features: 1.Android mobile and tablet capability 2.Integration with Twitter helps send transactional messages directly to users' Twitter accounts. 3.Ease of defining your own search field in OPAC

4.Enhanced contents and interactive OPAC like availability of book jackets, Google preview, comments/book review, tagging, favorite reading list etc. 5.So OPAC Compliant 6.RSS feeds in OPAC 7.Face Browsing (Improving Search Results) 8.A reference to other books on the rack 9.Supports RFID 10.Provision for frequently used predefined templates along with freedom to define own customized data entry templates in cataloging 11.Configurable SMS System - Proof of Transaction. 12.Integration with Gmail or paid mailbox account. This enables automatic emailing to patrons at the time of issue/return. 13.Enhanced report module to generate in .csv format with a provision for extensive customization. 14.The catalog can be collected through a Google site map and thus further enhance the visibility of the library.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-

E. None of the above

resources	
File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)	
0	
File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
85	
File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded
4.3 - IT Infrastructure	
4.3.1 - Institution frequently updates its IT facilities including Wi-Fi	
The IT facilities have been upgraded as and when it is necessary. Hardware: RAM is upgraded for all systems,	

Motherboard, Hard disks and SMPS are replaced as per the present requirements. Software: Installed new Operating System (OS) to reach the latest configuration in a phased manner. Installed languages such as C, C++, JAVA, Oracle, Php, Mysql etc., and MS office package.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

53

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintenance of Classrooms:The Support Staff of the College under the supervision of the Infrastructure Supervisor takes care of the cleaning of classrooms on a daily basis.

The indoor sports facility are maintained on a regular basis.

The labs, lab tables, and platforms are cleaned every day.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

172

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

53

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

30

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year**

5.2.1.1 - Number of outgoing students placed during the year

30

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

1

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural**

activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students’ representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students Council:

The Student Council has a significant role in coordinating the key activities of the college. The students are given opportunities to organize various activities like Republic Day, Independence Day, Teachers Day, Sport’s Day, Literary events, cultural events etc. All the students are selected based on highest marks secured in Yogi Vemana University Exams.

Student’s role in academic & administrative bodies:

- 1. Class representatives play a key role like communicator-coordinator.

Student Grievance and Redressal:The Class Representatives are the Special Points of Contact for any grievance and forward the grievance to the committee for redressal.**Anti-ragging:** Though the campus is an anti-ragging free zone, student class representatives are responsible to enquire and escalate such issues to the convenor.**Alumnae:** The student council organizes alumnae meets and maintains a network for the development of alumni database and makes them interest with the institute at regular intervals.**Women Empowerment Cell:** Women Cell works for spreading awareness on gender sensitivity through various activities and also supports students on gender-related

issues. Cultural Committee: This committee organizes various cultural events and celebrates different festivals.

Sport's Committee: The sport's committee organizes sports events like Intramural as well as Intercollegiate tournaments to promote not only personal health but also team spirit among the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

3

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Govt. Degree College, Kodur has a registered Alumni Association, located in Annamaiya district with Registered Number 101 of 2023. The Association has more than a 25 members who contribute in some way to the development of the college. Recently, the Alumni has donated an iron gate at the

main entrance of the college, to prevent stray cattle to enter into the campus. They have also donated a new name board of the college at the main entrance gate of the college. The alumni has donated 2 Syntex water tanks of 20000 liters capacity each, for the college. The alumni visit the college frequently, talk to present students and faculty, to find out the needs of the college. They will try to fulfill those needs as per their capacity. To increase the admissions, the alumni has come forward to print pamphlets for distribution, banners with college facilities. It is noteworthy that the students who are currently studying are also involved in many development works going on in the college with their affection for the college. This interest paves the way for future members of the alumni association to contribute more to the college. That is why the college welcomes them and contributes to the growth of the college

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
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File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION "EMPOWERMENT OF THE YOUTH AS PROFICIENT NATION BUILDERS" MISSION The college caters to the needs of all categories of students. It aims at all-round development with human and ethical values, knowledge based learning and global outlook among the students. **OBJECTIVES** 1.To strive for excellence in providing holistic education. 2.To create opportunities of learning with inclusiveness. 3.To promote continual learning with quality consciousness. 4.To encourage students to think innovatively. 5.To enhance self-confidence

among the students. 6.To augment collective learning of teachers and students. 7.To expand the resource base for knowledge with linkages. 8.To use ICT extensively in the teaching-learning process. 9.To provide employable skills to make the students industry-need 10.To sharpen the creativeness of students The Principal of an institution holds the highest authority in overseeing all academic, administrative, and other matters.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal of an institution holds the highest authority in overseeing all academic, administrative, and other matters. They are responsible for framing academic activities and forming committees to delegate various roles. The committee conveners and in-charges of the departments are granted functional autonomy to make decisions regarding departmental events with the involvement of faculty members. They have privileges such as proposing budgets, framing timetables, allocating subjects, assigning department coordinators for various committees, and organizing national and international conferences, seminars, workshops, and field visits. The conveners and in-charges of the departments play a crucial role in decentralizing resources by scheduling departmental activities and assigning responsibilities to the respective faculty members. They are also responsible for organizing seminars, guest lectures, workshops, and other events. Faculty members are actively involved in the purchase and maintenance of equipment and consumables needed for academic activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The aims and objectives of the perceptive plan 2020-2024 are as follows.

- To review the exiting administrative structures.
- To achieve global excellence in academic, teaching and learning
- To facilitate student centric development.
- To conduct Quality Audits, the Green Audit, Energy Audit and Environment Audit.
- To promote research and development
- To identify sources and mobilization of funds.

In consonance with the perceptive plan, keeping in view the importance of Environmental Sustainability, the institution has conducted Quality Audits, the Green Audit, Energy Audit and Environment Audit.

Green Audit:

The environment where we live within is of prime concern since it is directly related to our survival. Keeping it healthy is the responsibility of each and every individual. The quality audit gives an opportunity to review the institution's concern over the environmental sustainability.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal is the Head of the Institution. The principal is assisted by Vice -Principal. The Principal, the Vice-Principal and Staff Council comprising Heads of the Departments act as an advisory body to the principal. The principal monitors and manages the day -to - day academic and administrative functions of the college with the assistance of staff council. The principal constitute committees for various academic activities. The coordinators of co-curricular and extra-curricular activities prepare annual plans and execute the same and the approval of the principal. The Convener of the House Examination committee over sees the examination related duties of the college with utmost vigil. Sports activities are well planned and executed by physical director with the guidance of principal and sports committee. Quality initiatives regarding an academic and administrative activates are proposed by IQAC and the consent of the principal. Professional development of the faculty is taken care by IQAC.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Health Care:

- The management boosts the staff members to participate in Yoga and Sports. Sports competitions are arranged for staff members to make them to actively participate in physical activity by giving prizes to the winners.
- Staff can avail medicinal expenses reimbursement for self and family.

Employee Benefits:

- Faculty members receive all leave benefits including casual leaves, earned leaves and - Optional Holiday (OH) leaves.
- Woman employees can avail themselves of Maternity leave during pregnancy and also Child Care Leave.
- All pension schemes including General Provident Fund, Contributory Pension Scheme, Gratuity Pension Scheme is being offered to eligible staff members both Teaching and Non-teaching.
- Faculty members can avail themselves of cashing of earned leaves.
- Teaching faculty drawing UGC scale get benefitted by Career Advancement Scheme(CAS) and State Scale Staff both teaching and non-teaching are benefitted by Automatic Advancement Scheme,
- Faculty members can avail themselves periodical increments once a year.
- General Insurance Scheme is applicable to the faculty.
- In case a teaching or non-teaching staff member expires

in service his/her spouse or one child can avail compensatory appointment facility.

- Additional increment for teaching staff for completion of Ph.D.
- Support for career advancement is provided in the form of Faculty Development Programmes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution conducts a performance appraisal of Teaching and Non-Teaching staff regularly which enhances teaching quality and performance. Assessment of teaching learning

process and student satisfaction are carried out by collecting feedback from the students. Student's feedback forms are provided to the students at the end of each academic year. The feedback form is designed so as to find teachers expertise, commitment and enthusiasm over a subject being in thought, effectiveness of engaging classes and professional interaction with the students within and beyond the classroom. Anonymity of students is suggested in order to ensure fair and transparent evaluation. The filled in forms thus collected are analyzed, by the IQAC of the college, based on which the principal provides counsel to the faculty members confidentially if necessary.

The Head of the administrative section of the college reports the efficiency, economy and time bound completion of tasks by non-teaching staff to the Principal. Principal looks into these report and check whether the rules and regulations have been followed while performing their tasks. The performance of each section of administration is subjected to auditing. Confidential reports are submitted by the superintendent and the principal to the higher authorities at times of promotion of non-teaching staff. All the above feedback is discussed by the staff council for improving the efficiency of both teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal audits of the Institution are carried out regularly twice in a year by our Internal Audit wing based on the accounts and records submitted by the college office. The audit wing conducts the internal audits and hands over the reports to the management. After a study of the report, the management instructs the concerned section to rectify the errors to set right the audit objections in tune with audit standards generally accepted in India. The audit includes the following.

- Checks for compliance with policies, laws and regulations.
- Comparing previous financial statements to the present ones.
- Noting of provisions applicable.
- Verification of student’s fee registers.
- Evolution of internal control system.

Authorization of fee concessions, controls, policies.

- Verification of Cash book
- Review the means of safeguarding assets and as appropriate, verifying the existence of such assets.
- Examining bank passbook

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Collection of Tuition fee from students for Government aided courses and self financed courses, income generated through renting the institutional infrastructure for conducting government competitive examinations, the funds received from its illustrious alumni, funds received from the government under different UGC schemes are some of the fund recourses for the institution.

At the beginning of the every academic year, a detailed proposal is prepared at the institution . Based on the proposal funds are allocated to the college under various heads which include faculty salaries, faculty development, Lab, library, Sports, Improvement of smart class rooms Furniture and maintenance. In addition the college receives various non - plan funds on request for meeting the expenditure of electricity charges, contingency bills telephone charges.

The dispersal of funds for the needs proposed are strictly monitored by the principal. Expenditure receipts are maintained for various purchases especially related to the lab and library.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC plays an instrumental role in ensuring the quality of teaching- learning, assessment and evaluation, research and planning.

Practice -1: Mentor - Mentee scheme

Students of varying socio - economic back ground get admission in the institution. Hence, their learning capabilities will also be different. The institution has

developed a robust mentor - mentee system with a noble objective of enhanced interaction between student and teacher, so that the students develop a sympathetic and smooth communication practice for making teaching-learning process effective and efficient.

Each mentor is allotted Mentees from the class that he/she teaches at the beginning of the academic year. The Mentors interact with the mentees during the college hours and resolve their problems if any at their level or bring the serious one to the notice of the higher authority. Students who do not perform well in the continuous internal evaluation may have poor attendance record. The mentor tries to find out the cause of underperformance. Such students are motivated to join the related activities so as to enhance their holistic development.

Practice -2: Result Analysis

The IQAC monitors the learning outcomes through department wise periodic assessment of results for every semester.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities(For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

One of the main functions of IQAC is to review the teaching

learning process, structure and methodologies of operations and learning outcomes at periodic intervals. Accordingly, it provides support and guidance to the faculty. Teaching - learning activities are improved, modified after taking the review, suggestions' are implemented as per the needs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Title of the Practice: Embracing Cultural Traditions through Yoga, Meditation, and cultural Events and Festivals
Objective of the Practice: To promote physical and mental well-being through yoga and meditation. To preserve and celebrate cultural traditions by observing traditional festivals To cultivate a sense of community and inclusivity through cultural events To provide a platform for spiritual growth and introspection.

Title of the Practice: Empowering Marginalized Communities through Holistic Support Programmes
Objectives: Through trained faculty and students, empower high school girls by providing them with knowledge and skills to protect themselves from sexual abuse. To conduct sports and games activities for government school children to promote their physical and mental health. To teach English and mathematics to government school children to improve their education. To conduct counseling sessions for government junior college students to support their mental health and academic success.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

SOLID WASTE MANAGEMENT:

Degradable solid waste generated in the campus in the form of garbage, stationary waste, garden waste, food waste from the hostel is collected and dumped into a separate pit and convert them into useful manure. This manure is utilized for college gardens and plants. Used practical records, Answer sheets, Newspapers, Magazines, Condemned books are selling to the vendor.

LIQUID WASTE MANAGEMENT:

Liquid waste generated from the Laboratories like chemistry, Botany, and Zoology are pre-treated before entering to the drainage system. Waste water generated while cleaning utensils from the hostel kitchen are utilizing for the irrigation of plants. Well maintained closed drainage system is available in College.

E-WASTE MANAGEMENT:

From the Computer Science monitors, CPU, Motherboard, Keyboard, Mouse etc. are collected as e-waste. Physics Department generating e-waste like Electronic circuits, Transisters, Chipsets and Batteries. The e-waste is collected and handover to the Engg Department.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge

B. Any 3 of the above

Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	
File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows:	B. Any 3 of the above
<ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants 	
File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following	C. Any 2 of the above
<ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Development of every country depends purely on its unity

and diversity. Similarly every educational institution aims at providing best infrastructural facilities for the development of students and staff apart from the enriching unity and diversity among both students as well as staff.

For the welfare and grievance of students our college constituted different committees like SC/ST cell, Minority and OBC cell and student welfare committees which are successfully working and cooperating the college management for smooth running of the college.

To instill the students towards the good academic track and to inculcate best practices among students the College committee organizes National festivals such as Independence day, Republic Day, apart from conducts various traditional festivals like Samkranthi through Rangavalli session, Deepavali, Vinayaka Chavithi to reiterate the importance of spirituality. During all these occasions our principal on behalf of all faculty address the inspirational speeches with thought provoking ideas to students.

Apart from that the management of college intended to organize various seminars on auspicious days like Ambedkar Jayanthi, Gandhi Jayanthi, Language days, NCC day, NSS day by informing the prominence of such specialty. Sports day, Fresher's day and Annual day celebrations are being boost to the students organized by our management. Various academic functions like Teacher's Day celebration, yoga day is powerful and cheerful festival for the students which bestow them for their bright future.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

PROGRAMS INSTILLING CONSTITUTIONAL RESPONSIBILITIES:

- The Institution fosters community responsibility among the

students by organizing Blood donation camps, Health and Hygiene awareness programs, AIDS awareness programs, Gender sensitization programs etc.

- To promote a sustainable environment swachchbharat campaign and tree plantation drives are organized. As part of the campaign, environmentally safe practices such as plastic ban, water conservation, waste segregation, cleanliness and anti-pollution awareness is created in the community.

- The Institution renders National Service by organizing road safety awareness programs. The students are informed about traffic rules and regulations and instilled the importance of safe guarding human life.

INSTILLING CONSTITUTIONAL VALUES:

- The Institution enshrines the sovereign and democratic values of our nation by celebrating Independence Day, Republic Day and Birth & Death anniversaries of Illustrious leaders who have rendered yeomen service to the Nation such as Gandhi Jayanti, SardarVallabhai Patel anniversary, Dr.B.R.AmbedkarJayanti. During these occasions the senior faculty of the College enlighten the students the Constitutional values.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on

A. All of the above

Code of Conduct are organized	
File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded
7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals	
<p>Regional, National festivals and Commemorative days are being celebrated regularly in the institution. All the staff and students are participated in these celebrations. During these celebrations eminent scholars are invited to deliver motivational and inspiring speeches. NSS volunteers and the students of the institution are actively participated in these celebrations by performing skits, Patriotic songs, cultural programmes and classical dances etc.</p> <p>The institution leaves no stone unturned in fostering a culture of tolerance and mutual respect among its students and staff. Through a plethora of meticulously curated programs, the institution reverently commemorates the birth anniversaries and legacies of revered Indian luminaries, such as Mahatma Gandhi, Sarvepalli Radhakrishnan Sardar Vallabhbhai Patel, Pandit Jawaharlal Nehru, Dr. B R Ambedhkar, Lal Bahadur Shastri, and A.P.J. Abdul Kalam. The exuberant celebrations of national festivals, including Independence Day, Republic Day, and Gandhi Jayanthi, kindle a fervent spirit of patriotism and national pride among the students.</p>	

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Embracing Cultural Traditions through Yoga, Meditation, and cultural Events and Festivals
Objective of the Practice: To promote physical and mental well-being through yoga and meditation. To preserve and celebrate cultural traditions by observing traditional festivals To cultivate a sense of community and inclusivity through cultural events To provide a platform for spiritual growth and introspection.
The Context: Our institution, recognized the importance of cultural traditions in nurturing the mind, body, and soul of young aspirants. The main aim is to provide our students with a holistic education that includes academic excellence, and the cultivation of values and traditions.
Title of the Practice: Empowering Marginalized Communities through Holistic Support Programmes
Objectives: Through trained faculty and students, empower high school girls by providing them with knowledge and skills to protect themselves from sexual abuse. To conduct sports and games activities for government school children to promote their physical and mental health.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Government Degree College, located in K.Buduguntaplaii, Kodur, Annamayya District, A.P. is one of the oldest Higher Educational Institutions (HEI) in the Chittoor - Kadapa border region, established in 1983 to cater to the educational needs of rural and economically backward communities. The college has been successful in filling a significant percentage of seats reserved for various categories (SC, ST, OBC, etc.) as per the applicable reservation policy in the last five years. The institution has incorporated yoga and meditation as a daily practice, before the general assembly for the students and staff to promote physical and mental well-being. The incorporation of yoga and meditation has led to an improvement in the physical and mental well-being of our students and staff. It is also observed that the stress levels are reduced, and there is a steady increase in concentration and productivity. In the center of the institute there is Goddess Saraswathi temple. The students follow the culture of Daily pooja and weekly abhishekam, special worship on all auspicious days. Every year on 6th February, The institution also observes annual Homam and pooja for goddess Saraswathi Devi which is the day on which goddess Saraswathi Devi Vighraha Prathista was done. This practice is spreading lots of positive vibes in the campus.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Increasing the Number of Admissions
2. Increasing Placements
3. Conduct More number of Awareness Programmes
4. Encourage Faculty to participate in Orientation Programs
5. Increasing Pass Percentage